



Piedmont Master Gardeners
Virginia Cooperative Extension
Attention: Mary Voorhees
460 Stagecoach Road
Charlottesville, VA 22902
Phone: 434-872-4580
Fax: 434-872-4578

January 9, 2018

Dear Educator:

The Piedmont Master Gardener Association, a Charlottesville City and Albemarle County volunteer organization within the Virginia Cooperative Extension, is offering 2018 grants dedicated exclusively to horticulture education related programs and/or gardens.

The grant request should be for no less than \$100 and not to exceed \$200.

All applications are due by **February 28, 2018**.

In addition to this letter, please find:

- 1) Educational Horticulture Grant Application
- 2) The Educational Horticulture Grant Guidelines

Should you have any questions that these forms do not address, you may contact the Grant Committee Coordinator, Mary Voorhees at mdv1952@aol.com.

We wish you well with your efforts to obtain funding and congratulate you on your commitment to the expansion of horticulture knowledge to our local youth.

The Piedmont Master Gardener Grant Committee



Piedmont Master Gardeners
Virginia Cooperative Extension, 460 Stagecoach Road, Charlottesville, VA 22902

2018 Educational Horticulture Grant Guidelines

The Piedmont Master Gardener Association, a volunteer organization within the Virginia Cooperative Extension (VCE), is offering grants dedicated exclusively to youth education related to horticulture and/or gardening.

1. The Piedmont Master Gardener's Association (PMGA) will award educational horticulture grants that promote youth education. Grants will not be less than \$100 or exceed \$200 each. The number of grants will be determined based upon monies available and eligible grant applications received. All requests for grants must be made on the PMG "Educational Horticulture Grant Application" form. The form is available online at PiedmontMasterGardeners.org or from the Albemarle County Virginia Cooperative Extension (VCE) office at 434-872-4580.
2. Any public or private educator or school assigned project coordinator (e.g., a City Schoolyard Garden Coordinator) within Albemarle County and the city of Charlottesville is eligible to apply for a 2018 grant. A school may qualify for more than one grant.
3. The grants may be used to purchase garden related items, not labor. Examples might be books, tools, soil tests, fertilizer, compost, mulch, seeds, plants, instructional kits. If you need some horticulture expertise, you may access a Piedmont Master Gardener by calling the VCE at 434-872-4580 and selecting "1" and then "1" again to contact the Piedmont Master Gardener Coordinator.
4. The application form is to be completed in its entirety. Typing is preferred but not required; however, if writing is illegible, the application will not be considered.
5. The applications are due in the Virginia Cooperative Extension, Albemarle County Extension Office by **February 28, 2018**. Grant winners will be notified in early March.
6. A final report summarizing the funded project's benefits and accomplishments will be due by June 1, 2018. A report form will be emailed to grant recipients.
7. In the event that there are no qualified applicants, the PMG will not award grants for 2018. If the requests for funding from qualified applicants exceed the available monies, then priority for funding will go to the schools or projects that reach an underserved or minority population or a "high needs" school.
8. Any grant recipient must be willing to allow the PMG and VCE to publicize the grant award in media outlets as well as PMG and VCE publications.
8. Decisions of the PMG are final.